

**St Simon Stock Parish, Walderslade**

**Minutes of a Meeting of the Finance Committee**  
**Held in the Parish Office on 4 July 2024**

**In attendance:** Fr Pawel Sobol (FrP), Mavis Westbrook (MW), Tanya Wilkins (TW), Sandra Rocco (SR), Deacon Martin Smith (DcM), Lynne Pearson (LP)

The meeting commenced with a prayer led by DcM.

**Apologies:** John Billing (JB)

The Minutes of the last meeting on 25 April 2024 were agreed and signed.

<b>Agenda Item</b>	<b>Summary</b>	<b>Action</b>
<b>1A Main Account</b>	<p>There are still problems with the IQ system. TW is currently trying to reconcile the February accounts; Maria has sorted some queries out but not all. TW has now given up on Maria when she has queries and goes directly to Adrian who sorts them out quite quickly.</p> <p>The Sum Up payments are the most problematic. There has been some improvement with the IQ system but not quite there yet, so TW is still using the old system in tandem with the new to ensure we can monitor the accounts accurately.</p> <p>There is enough in the Loan Account to cover the deficit between income and expenditure to date.</p> <p>Queries raised were: Code 58 - Hall redecoration had to be in this code as there is no other place to put it. Code 64 – Water Rates is okay. Code 65 – Dual Fuel includes payment for November and December 2023. Code 71 – Mobile Phone includes £212 payment for contact machine.</p> <p>There is £2,500 in this account (by the end of June 2024).</p>	<p><b>TW</b></p> <p><b>TW</b></p>
<b>1B Development Fund</b>	£38,437.17 in this account.	
<b>1C 100 Club</b>	£14,476 in this account but £5,000 to be transferred to main account towards cost of cladding.	<b>TW</b>
<b>1D 1<sup>st</sup> Reserve</b>	£29,467.55 in this account	
<b>1E Covid Support Fund</b>	£2214 in this account. DcM to sort out wool for hats for Stella Maris.	<b>DcM</b>

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<b>1F Loan Account</b>	£52,000 in this account.	
<b>1G Hall Decoration</b>	Radiators still to be changed in the toilets.	<b>FrP</b>
<b>Any Other Business</b>	<p>The application for the grant has not gone through because we were told they will not fund for a car park. It was agreed that the work needed to be done so updated quotes were to be requested. It was suggested that half the money for this work come out of the Loan Account and the other half out of the Development Fund. In the end, it was decided that the whole amount could come out of the Loan Account</p> <p>LP suggested we put in CCTV cameras on the Church to monitor the behaviour of the people who are trespassing on our property. We would, at least, be able to identify anyone who is causing damage and then take some action. After much discussion, it was decided to investigate the possible use of these cameras.</p> <p>Some posters re trespassing are going to be ordered, with the correct wording, and they will be displayed quite prominently.</p> <p>LP proposed a metal fence be installed to help ensure the site was more secure. Pro and cons for this were discussed but nothing was decided at this point.</p> <p>FrP identified some areas where we will need to spend some money: The company who installed the heating and who get an annual payment for its maintenance are not maintaining the equipment as they should, despite emails.</p> <p>One unit of the fire alarm shows an error. Some issues with where cabling is but firm which maintains it is the firm which installed it. Ongoing.</p> <p>The Woodland area needs some attention as there are what appear to be some dead trees and lots of rubbish. A survey of the trees in Knole Road is needed.</p>	<p><b>FrP</b></p> <p><b>TW</b></p> <p><b>FrP</b></p> <p><b>FrP/DcM</b></p> <p><b>FrP</b></p> <p><b>FrP</b></p> <p><b>FrP</b></p> <p><b>FrP</b></p>
<b>Letters from Parishioners</b>	None.	

**The next meeting will be in the Parish Office on 3 October 2024 at 6.30 pm.**

FrP led the closing prayer and the meeting finished at 7.57 pm